

# Memorandum of Understanding (MoU)

The purpose of this Memorandum of Understanding (MoU) is to set the terms, understanding and values that should be adhered by the group of councils working on this project, ensuring that the group will expand in a way allowing for co-development in an open source environment will continue to occur. The agreement is non binding and all parties agree to follow this agreement in good faith.

## Values

We want to adhere to the principles of the Local Digital Declaration. The specific principles we are committed to adhering to are:

- working collaboratively with councils
- working in the open
- publishing work under open source licence

## Reporting

The MoU will be reviewed every six months in a meeting amongst the Steering Group. The review can take place before the six month mark if there are any concerns raised by members.

## Liability

All code and other materials are provided to the project “as is”. No party bears liability for any contribution. Code and other materials are provided without any warranty, support or other liabilities.

All known bugs and security issues must be disclosed to the other parties in a private and secure manner and in accordance with good practice.

## Finance

This agreement is not fiscal; there is not an expectation for money to change hands between councils.

## Duration

This MoU is at-will and may be modified by mutual consent of authorised officials (community Steering Group). MoU will become effective upon signature by the council joining the community and will remain in effect until modified or terminated by the community consisting of the existing councils represented in the Steering Group.

## Terms of the Memorandum of Understanding (MoU)

Any changes to the MoU or related policies will require agreement of the Steering Group following the agreed decision making process.